

Earmarked reserves year end outturn position - June 2024

Appendix D



Reserve description	2024 to 2025 Opening balance £	2024 to 2025 Net budgeted movement to or (from) reserve £	2024 to 2025 Budgeted closing balance £	2024 to 2025 Net movement to or (from) reserve £	2024 to 2025 Closing reserve balance £	2024 to 2025 Year end variance (over) / under utilised £	Variance notes (variances in brackets denote greater reserve usage than budgeted)
Strategic reserves.							
Strategic Priorities and Medium Term Financial Strategy (MTFS) reserve.	4,229,403	725,421	4,954,824	1,775,421	6,004,824	1,050,000	<p>This reserve is primarily comprised of monies received in respect of the New Homes Bonus grant (and associated element of the Funding Guarantee funding), set aside as agreed to support the delivery of the council's priorities and medium term financial strategy. The 2024 to 2025 contribution (£3,046,000) to this reserve comprises:</p> <ul style="list-style-type: none"> £1,756,000 New Homes Bonus and Funding Guarantee element £158,000 additional Funding Guarantee £32,000 additional Rural Services Delivery Grant (RSDG) £1,100,000 Suffolk Public Sector Leaders share of the Business Rates Pool income for 2024 to 2025. <p>The year end balance is £1,050,000 higher than budgeted, the main variances are:</p> <ul style="list-style-type: none"> £250,000 lower forecast utilisation of the £500,000 set aside for sustainable growth commissioning expenses £800,000 lower current forecast financing for St Felix Leisure Provision, Newmarket, as plans are developed (see Capital appendix C).

Earmarked reserves year end outturn position - June 2024

Appendix D



Reserve description	2024 to 2025 Opening balance £	2024 to 2025 Net budgeted movement to or (from) reserve £	2024 to 2025 Budgeted closing balance £	2024 to 2025 Net movement to or (from) reserve £	2024 to 2025 Closing reserve balance £	2024 to 2025 Year end variance (over) / under utilised £	Variance notes (variances in brackets denote greater reserve usage than budgeted)
Investing in our Growth Agenda reserve.	564,908	0	564,908	0	564,908	0	<p>This reserve was set up in order to support the delivery of the council's growth agenda, current utilisation is primarily for staffing cost.</p> <p>No utilisation of this reserve has been forecast at this point in time, however it will be allocated as suitable opportunities arise during the year.</p>
Business Rates Retention Pilot: place-based reserve.	1,542,541	(1,280,149)	262,392	(80,149)	1,462,392	1,200,000	<p>This reserve was set up to hold the benefit from the Suffolk 100 per cent business rate retention pilot in 2018 to 2019. To be utilised against projects as agreed by the district and county leaders in West Suffolk. This reserve is largely committed across the medium term financial strategy.</p> <p>Forecast utilisation of this reserve during the year is in respect of: (£80,000) Lifelink project, representing the remaining funds from the (£500,000) allocated to this project from Pilot monies</p> <p>The forecast year end balance is £1,200,000 higher than budgeted at present, representing the element of this reserve allocated to the St Felix Leisure Provision, Newmarket project as plans are developed (see appendix C).</p>

Earmarked reserves year end outturn position - June 2024

Appendix D



Reserve description	2024 to 2025 Opening balance £	2024 to 2025 Net budgeted movement to or (from) reserve £	2024 to 2025 Budgeted closing balance £	2024 to 2025 Net movement to or (from) reserve £	2024 to 2025 Closing reserve balance £	2024 to 2025 Year end variance (over) / under utilised £	Variance notes (variances in brackets denote greater reserve usage than budgeted)
Financial planning reserves.							
Invest to save reserve.	5,030,022	0	5,030,022	0	5,030,022	0	<p>This reserve is used to finance up-front costs of delivering the council's budget delivery plan through savings, income generation and efficiencies initiatives.</p> <p>At present there is no forecast utilisation of this reserve for 2024 to 2025, however this assumption will be updated as the year progresses and suitable projects and initiatives are identified.</p>
Business Rates Retention equalisation reserve.	7,456,153	1,116,790	8,572,943	1,330,619	8,786,772	213,829	<p>This reserve is intended to neutralise the impact of any fluctuations in growth or reductions in Business Rates income under the Business Rates Retention Scheme, primarily relating to statutory timing differences and appeal costs.</p> <p>The forecast year end balance is £214,000 higher than budgeted as a result of additional Suffolk Pool income (£181,000) and Section 31 grant (£33,000), see appendix B.</p>
Housing Benefits equalisation reserve.	395,613	0	395,613	(112,526)	283,087	(112,526)	<p>This reserve is utilised in order to smooth out the effect of variations between the amounts of Housing Benefits paid out and subsequently grant funded by Department of Works and Pensions (DWP).</p> <p>The year end balance is lower than budgeted as a result of additional utilisation required during the year. See appendix B for further information.</p>

Earmarked reserves year end outturn position - June 2024

Appendix D



Reserve description	2024 to 2025 Opening balance £	2024 to 2025 Net budgeted movement to or (from) reserve £	2024 to 2025 Budgeted closing balance £	2024 to 2025 Net movement to or (from) reserve £	2024 to 2025 Closing reserve balance £	2024 to 2025 Year end variance (over) / under utilised £	Variance notes (variances in brackets denote greater reserve usage than budgeted)
Capital project financing reserve.	10,764,455	(575,000)	10,189,455	565,588	11,330,043	1,140,588	<p>This Reserve was set up in order to facilitate the capital financing requirements of the council, and to account for fluctuations and timing differences in the expected spend profile and interest rates. Fund will be utilised in the medium to longer term towards the increased cost of borrowing.</p> <p>The higher forecast balance at the year end is due to higher contributions relating to savings in interest payable budgets in year whilst the council's treasury management approach utilises internal funds and additional investment interest over budget, offset slightly with contributions to cover the £160,000 forecasted shortfall in loan interest receivable from Barley Homes (due to timing of development pipeline).</p>
Self insured reserve.	367,435	0	367,435	0	367,435	0	Monies set aside to provide funds in order to finance any high insurance excesses that may arise.
Election reserve.	150,675	70,000	220,675	103,347	254,022	33,347	<p>Monies set aside each year in order to fund the local elections when required.</p> <p>The forecast closing balance is higher than budgeted as a result of additional monies received in-year for New Burdens Funding.</p>
Planning reserve.	209,029	(110,000)	99,029	(110,000)	99,029	0	Monies set aside in order to fund the Local Plan and other planning-related expenditure.

Earmarked reserves year end outturn position - June 2024

Appendix D

Reserve description	2024 to 2025 Opening balance £	2024 to 2025 Net budgeted movement to or (from) reserve £	2024 to 2025 Budgeted closing balance £	2024 to 2025 Net movement to or (from) reserve £	2024 to 2025 Closing reserve balance £	2024 to 2025 Year end variance (over) / under utilised £	Variance notes (variances in brackets denote greater reserve usage than budgeted)
Service delivery reserves.							
Computer and telephone equipment reserve.	127,688	0	127,688	0	127,688	0	Monies set aside for major ICT hardware refreshes and software purchases and upgrades.
Office equipment reserve.	274,132	4,174	278,306	4,174	278,306	0	Monies set aside to purchase significant replacement items of office equipment.
Anglia Revenues Partnership reserve.	664,502	4,129	668,631	3,738	668,240	(391)	Government grant monies received by the Anglia Revenues Partnership (ARP) for specific purposes which are held in reserve due to timings of receipts and usage. The year end balance is forecasted to be broadly in line with the budget.
Vehicle, plant and equipment reserve.	2,760,967	(1,571,187)	1,189,780	(1,571,187)	1,189,780	0	This reserve is utilised to fund the council's vehicle replacement programme. This reserve is currently forecast to be on budget for the year. See appendix C.
Waste management reserve.	143,294	45,000	188,294	45,000	188,294	0	This reserve includes monies set aside for purchases related to the Waste and Street Scene service, including wheeled bins and associated equipment.
Building repairs reserve property.	3,933,948	888,752	4,822,700	1,798,798	5,732,746	910,046	This reserve comprises monies set aside for significant repairs and improvements to public buildings and investment properties, including energy conservation measures. The forecast closing balance is higher than budgeted, mainly as a result of timings of capital spend (see also Appendix C).

Earmarked reserves year end outturn position - June 2024

Appendix D



Reserve description	2024 to 2025 Opening balance £	2024 to 2025 Net budgeted movement to or (from) reserve £	2024 to 2025 Budgeted closing balance £	2024 to 2025 Net movement to or (from) reserve £	2024 to 2025 Closing reserve balance £	2024 to 2025 Year end variance (over) / under utilised £	Variance notes (variances in brackets denote greater reserve usage than budgeted)
Industrial unit service charge reserve.	120,798	0	120,798	7,000	127,798	7,000	This reserve holds monies received in respect of service charges which are intended to be utilised on specific industrial estate works.
Car Park development reserve	1,189,926	30,737	1,220,663	21,468	1,211,394	(9,269)	This reserve holds monies set aside from parking income which are intended to be utilised on car park improvements and developments. The year end balance is lower than budgeted due to timings on Off-Street parking initiatives (see also appendix C).
Industrial rent reserve.	322,020	0	322,020	0	322,020	0	Monies set aside to meet lost lease income on the former Co-op building at Jubilee Walk, Haverhill, plus Provincial House, Haverhill works. The year end position is currently forecasted to be on budget.
Building repairs reserve leisure.	264,988	(284,498)	(19,510)	(52,574)	212,414	231,924	This reserve is utilised in order to fund the Leisure Capital programme. Higher year end balance than budgeted due to project timings (see also appendix C).
Abbey Gardens donation reserve.	97,000	0	97,000	0	97,000	0	Monies held for the improvement of the Abbey Gardens, Bury St Edmunds. The year end balance is currently forecasted to be on budget.
Newmarket Stallion statue reserve.	20,809	0	20,809	0	20,809	0	Monies held for the maintenance and repair of the Newmarket Stallion statue.

Earmarked reserves year end outturn position - June 2024

Appendix D



Reserve description	2024 to 2025 Opening balance £	2024 to 2025 Net budgeted movement to or (from) reserve £	2024 to 2025 Budgeted closing balance £	2024 to 2025 Net movement to or (from) reserve £	2024 to 2025 Closing reserve balance £	2024 to 2025 Year end variance (over) / under utilised £	Variance notes (variances in brackets denote greater reserve usage than budgeted)
Housing Options reserve.	1,804,354	328,005	2,132,359	323,464	2,127,818	(4,541)	<p>This reserve holds the funding received from the Flexible Homelessness Support Grant and is utilised to fund the Housing Options team and associated expenditure.</p> <p>The forecast year end balance is forecasted to be broadly in line with the budget.</p>
Section 106 reserves.							
Commuted maintenance reserve.	1,296,390	(60,569)	1,235,821	(11,377)	1,285,013	49,192	<p>Monies received from developers in order to maintain additional play areas and public open space adopted.</p> <p>The forecast year end balance is currently higher than budgeted as a result of new contributions received in the year. These will be utilised as appropriate on an ongoing basis.</p>
Public Service Village reserve.	42,446	0	42,446	0	42,446	0	<p>Section 106 monies to be utilised to fund the council's Green Travel scheme and associated initiatives.</p> <p>Currently no forecasted utilisation during the year.</p>

Earmarked reserves year end outturn position - June 2024

Appendix D



Reserve description	2024 to 2025 Opening balance £	2024 to 2025 Net budgeted movement to or (from) reserve £	2024 to 2025 Budgeted closing balance £	2024 to 2025 Net movement to or (from) reserve £	2024 to 2025 Closing reserve balance £	2024 to 2025 Year end variance (over) / under utilised £	Variance notes (variances in brackets denote greater reserve usage than budgeted)
Section 106 monitoring officer reserve.	0	0	0	0	0	0	<p>This reserve is utilised in order to fund the Section 106 Monitoring Officer post.</p> <p>This reserve began the year with a nil balance as contributions had been fully utilised. The net budget and forecast positions currently assume that £24,000 will be contributed to and from this reserve, hence the zero net movements. This will be updated as the year progresses.</p>
Section 106 revenue reserve.	80,287	0	80,287	0	80,287	0	<p>Monies held in respect of revenue Section 106 contributions received. No movement currently forecasted in the year.</p>
Other reserves.							
Gershom Parkington reserve.	588,347	2,137	590,484	2,137	590,484	0	<p>Monies received from the Gershom Parkington Trust in order to maintain and develop the council's horological collection.</p> <p>The year end balance is currently forecasted to be on budget.</p>
Reserves totals:	44,442,130	(666,258)	43,775,872	4,042,941	48,485,071	4,709,199	